



# CENTER FOR PERFORMANCE RESEARCH

## COVID-19 Health and Safety Protocols

### Vaccination

#### **For activities before September 13, 2021:**

- For **private rehearsals**, CPR requires documentation of vaccination status of anyone entering the space. Anyone who is not fully-vaccinated (at least 14 days after final dose) must present a negative COVID test taken within 5 days of the rental (for a PCR test) or 2 days of the rental (for a rapid test).
- For **public events** (open rehearsals, auditions, live performances, classes, and other events), CPR requires documentation showing all individuals to be fully vaccinated, including artists, collaborators, and audience members.

#### **For activities September 13, 2021 and onwards:**

In accordance with the New York City mandate CPR will require documentation of full vaccination status (at least 14 days after final dose) of anyone entering the space for all activities at CPR.

### Capacity

- Up to 12 people may rehearse together in the Large Studio, and up to 4 people may rehearse together in the Small Studio
- Capacity for other activities at CPR is subject to approval, at CPR's sole discretion.
- Social distancing is encouraged but not required, especially if anyone in the group is unvaccinated.

### Health Assessment / Feeling Sick

- Everyone must answer "no" to all questions on a daily CPR Health Assessment Survey (administered online) before entering CPR.
- If you are feeling sick, please stay home.
- You must disclose immediately if your answers to the health assessment change. You must share with any onsite staff member or email [spacerentals@cprnyc.org](mailto:spacerentals@cprnyc.org) if:
  - Sudden symptoms develop
  - You learn of someone you've recently had close contact with has tested positive for COVID-19
- In the event of a positive or suspected COVID-19 case, all work at CPR must cease immediately.

### Masks

- If all people working together are fully-vaccinated and have presented such documentation to CPR, masks are optional in the studios. Masks must be worn in common areas at CPR including hallways and bathrooms, and through CPR's

administrative office. Anyone who is not fully-vaccinated is required to wear a mask at all times.

- Wear a mask properly (covering both mouth and nose). Approved masks include: surgical masks (CPR has extra on site if needed), N95 respirator masks, and reusable cloth masks. Bandanas, buffs, masks with vents, and gaiters are not acceptable as masks.

### **Health and Hygiene**

- Wash hands or use hand sanitizer upon entry and before using shared equipment.
- Take care to wash hands frequently, for 20 seconds with soap and warm water.
- Wipe down high-touch equipment and surfaces, with disinfectant wipes or sprays provided, at the end of each day, such as thermostats, bathrooms, boom boxes.
- If possible, arrange to use private transportation (e.g. car, bike, walk, Uber) to and from CPR. If taking public transportation, try to schedule travel times outside of rush hour or other busy times.
- No visitors are allowed at this time - only the person who signs this form is permitted to work at CPR.
- Take care of yourself - here's [CDC's recommendations](#) for protecting yourself and others.

### **Social Media Note**

- If posting to social media - please make sure that you are following ALL health and safety protocols in any images posted of your work at CPR.

**Please also follow the “Checklist for Start and End of Day at CPR” on page 3.**

*I, the undersigned, understand that participation in rehearsals and residency activities at CPR – Center for Performance Research is voluntary. Any risk, harm, injury, illness or disastrous event that occurs during the rehearsal, media production, or residency period is not the fault of CPR. I agree to follow all protocols listed above to the best of my ability and to immediately notify CPR Staff of any issues that occur while I am in the space.*

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Print Name:

Date:

## **CHECKLIST for start and end of day at CPR**

These items must be completed by all renters. If a CPR Covid Safety Monitor or Production Coordinator is on-site as part of your rental, they will perform tasks related to CPR's facility.

### **ARRIVING**

- Before entering CPR, fill out the CPR Health Assessment Survey (administered online)
- When you arrive, use hand sanitizer liberally, and/or wash hands for at least 20 seconds
- Turn on lights as needed
- Turn on the thermostats in the Large or Small studio as needed. Please do not adjust the thermostat in CPR's office, unless given permission by CPR Staff.
  - In the Large Studio - NEST Thermostat:
    - Use dial to change MODE to HEAT or COOL, and choose an appropriate temperature
    - Go to FAN menu, and choose the number of hours for the fan according to how long you will be at CPR. This will ensure constant air flow.
    - Allow up to 30 minutes for the space to reach temperature, if you have concerns please reach out to a CPR Staff member
  - In the Small Studio - regular thermostat:
    - Choose an appropriate temperature using the up and down arrows
    - Switch to heat or cool as needed
    - Switch FAN from AUTO to ON - this ensures constant air flow.
    - Allow up to 30 minutes for the space to reach temperature, if you have concerns please reach out to a CPR Staff member
- You are welcome to use a disinfectant wipe to clean high touch surfaces (the person in the space before you would have also done this at the end of the day)
- You are welcome to clean the floor with an alcohol solution and a towel clipped to the push broom.

### **LEAVING**

- Use a disinfectant wipe to clean high touch surfaces (doorknobs, handles, light switches, boom box buttons, thermostat buttons)
- Use bleach spray to spritz both bathrooms - allow to air dry, leave bathroom doors propped open with paint cans.
- Switch all thermostats OFF.
  - In Large Studio, the fan will automatically switch off based on the settings you input when you arrive; if you are leaving earlier than expected, you can manually switch the fan "off".
  - In Small Studio, turn mode to OFF and switch FAN from ON back to AUTO
- Ensure the white curtain covering the CPR Office windows is pulled completely closed.
- If the roll gate in the small studio was lifted (only with CPR permission) - roll it down to the closed position marked with tape.
- Turn off all lights.
- Double check that all outside doors are tightly closed and locked at the end of the night.